

### SIGN-OFF FORM – Town of Petersham Business License Application

Prior to the Selectboard issuing a new Business License, you must contact each of the following three Town Departments and Boards for a sign-off. They will inform you if you need to comply with any of the Town Bylaws or regulations.

It is your responsibility to obtain these signatures.

This completed form must accompany your License Application submission to the Selectboard Office.

Your Full Name \_\_\_\_\_

Name of Business \_\_\_\_\_

SS or FEIN # Operating Under \_\_\_\_\_

Business Mailing Address \_\_\_\_\_

Description of Business \_\_\_\_\_

Business Location \_\_\_\_\_

Any Parking Considerations \_\_\_\_\_

#### CONTACTS FOR DEPARTMENT / BOARD SIGN-OFFS

Building Commissioner                      Bill Cantell                      Tel: 978-724-3586

Zoning Board of Appeals                      Maryanne Reynolds, Chair      Tel: 978-724-0024

Historic District Commission                      Bob Clark, Chair                      Tel: 978-724-3564

[HDC sign-off is needed only if the business is located in the Historic District; see attached Map.]

#### DEPARTMENT / BOARD SIGN-OFFS

**Building Commissioner**                      Signature & Date: \_\_\_\_\_

**Zoning Board of Appeals**                      Signature & Date: \_\_\_\_\_

**Historic District Commission**                      Signature & Date: \_\_\_\_\_